

Contractor Operational Area Checklist

(Daily Area Checks As They Pertain)

Date and Time: _____
Contracted Company: _____
COR's Name & Directorate: _____
Contract Company POC: _____

Assessment Type: _____
Site Location: _____
COR's Phone Number: _____
POC Phone Number: _____

<u>QUESTIONS</u>	<u>POINTS:</u>	<u>POSSIBLE</u>	<u>EARNED</u>	<u>COMMENTS</u>
1. Are spills/leaks in work /shop areas, lay down yards, maintenance bays, and vehicle parking areas immediately contained and cleaned up? Are labeled spill kits immediately available, serviceable, free of trash and waste? (No contaminated spill debris or trash will be in spill kits.)	CRITICAL	10	[_____]	_____
2. Are lay down yards, work /shop areas and trash containers, free of designated waste? (Designated waste will not be laying around. Waste must be properly disposed of immediately) (Saturated shop towels and rags contaminated with fuel, grease, oil; fuel filters; oil filters; contaminated dry sweep; bead blasting material; aerosol cans, batteries; paints; brake shoes; antifreeze; broken and or none broken lamps; unused cleaning products, etc.) (No contaminated clean-up materials will be scattered throughout any area or fence line.)	CRITICAL	10	[_____]	_____
3. Are all designated Universal Waste items, (i.e., batteries, lamps) properly managed? (Containers properly labeled & not exceeding turn in date and lids secured.)	CRITICAL	10	[_____]	_____
4. Are maintenance and other work activities that could cause contamination avoided located away from storm / sewer drains?		10	[_____]	_____
5. Are recyclable materials placed in their designated <input type="checkbox"/> containers/location? (Cardboard, paper, scrap metal, wood, <input type="checkbox"/> plastic, oil, and antifreeze.)		10	[_____]	_____
6. Are items that can be a source of contamination, such as engines, parts, loose equipment, cooking grease drums, batteries and transformers, properly stored to avoid contaminated runoff? (Covered and contained to prevent contaminated water from reaching drains.)	CRITICAL	10	[_____]	_____
7. Is there a properly maintained serviceable drip pan with an absorbent pad under leaking vehicles and equipment? When used, are vehicle containment systems free of spills and standing water?		10	[_____]	_____
8. When used, are all hazardous waste, universal waste and "non-hazardous waste (requiring special disposal)" transfer containers properly labeled and managed? (Transfer containers will be emptied daily at the designated waste accumulation site and returned to the operational area.)		10	[_____]	_____
9. Are all material safety data sheets (MSDS) and a copy of the spill contingency site map located at the HAZCOM station?		10	[_____]	_____

TOTAL POINTS [Possible: _____ Earned: _____] [Score: _____ % Rated: _____]

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COMMENTS CONTINUED:

Inspector/Assessor Name: *(Print)* _____

Signature: _____