

## SPILL RESPONSE INCIDENT REPORT

Joint Base Lewis-McChord, WA

*(Initial spill report is to JBLM Emergency Services (dial 911). This form is completed after the incident, in coordination with and as directed by your Environmental Protection Specialist from DPW Environmental Division. Shaded portions are to be completed by Environmental Operations unless otherwise directed by your Environmental Protection Specialist)*

AUTHORITY: Title 10 USC, Section 3013(g)

PURPOSE: To secure information to inquire into the person(s) involved as a witness to a spill of environmentally hazardous material.

ROUTINE USES: Information is used for official purposes with the reporting of environmentally hazardous material spills.

DISCLOSURE: Disclosure of personal information is voluntary; however, failure to provide the complete information requested may hinder proper identification of the requestor, accomplishment of the requested actions.

### SPILL DATA

Report Sequence Number (*office use only*):

ERTS# (*office use only*):

1. Date:

2. Time of Occurrence:

3. Discovered by:

4. Report Information

a. Reported by (*name*):

b. Date:

c. Time:

d. Phone:

e. Point of Contact:

f. POC Phone:

g. Organization:

### LOCATION DATA

5. Facility Name

☐ JBLM Main/North

☐ JBLM McChord Field

☐ JBLM YTC

☐ Other

6. Specific Location

a. Building Number:

b. # of Responders:

c. RTSQQ:

d. Street:

e. Grid Coord:

f. Training Area:

g. Vicinity:

h. Other Information:

### SUBSTANCE DATA

7. Substance reported on initial call:

8. Substance type:

9. Substance description:

10. Estimated Quantity:

11. Media impacted:

12. Concentration:

13. Discharge Rate:

14. Length/Width/Depth

15. Discharge Time:

16. Soil type:

Reportable Quantity: ☐ Yes ☐ No

17. Danger (*check all that apply*)

☐ SARA Listed

☐ Flammable

☐ Explosive

☐ Toxic

☐ Corrosive

☐ Oxidizer

☐ Other

**CAUSE**

18. Source (check all that apply) ☐ Tank Overfill ☐ Mechanical Failure ☐ Failure to Follow Procedures ☐ AST/UST Leak ☐ Accident ☐ Vandalism/Wilfull ☐ Inattention ☐ Other

**DAMAGE**

19. Resource Damage/Impact  
☐ Impact to Sanitary System ☐ Surface Water ☐ Impact to Storm Drain ☐ Ground Water  
☐ Soil ☐ Air Release ☐ Other ☐ No Damage

**CORRECTIVE ACTION**

20. Action taken/to be taken:  
☐ Stop Leak ☐ Deploy Boom ☐ Stand Up Drum ☐ Seal Storm Water Drain  
☐ Construct Dike ☐ Shut Off Valve ☐ Secondary Containment ☐ Other Corrective Action

**INCIDENT FOLLOW UP**

20. Required Hotwash/AAR Completed: ☐ Yes ☐ No

21. Results (e.g., personnel properly trained in operations, secondary containment in place, etc):

**CLEAN UP ACTION**

22. Action Completed (check all that apply)  
☐ Absorbant ☐ Disperse ☐ Neutralizer (acid, caustic, solvent) ☐ Pump Out ☐ Remove Soil  
☐ Contracted (enter contractor name below) ☐ Skim ☐ Flush ☐ Other  
Contractor:

23. Length/Width/Depth of Evacuation:

24. Actual Quantity Recovered: 25. Photos ☐ Yes ☐ No 26. Samples ☐ Yes ☐ No

27. Sample ID #s/Weight:

28. Sampled for:

**DISPOSAL METHODS**

29. Method of Disposal:  
☐ Drum/Overpack to DLA DS ☐ PCS Removal ☐ Contracted Removal ☐ Bio-Haz Disposal Contract  
☐ Antifreeze Recycle ☐ Alt Fuel Disposal ☐ Oil Recycle ☐ Oil/Water Separator  
☐ Other: 30. DTID:

## INJURIES

31. Injuries ☐ Yes ☐ No

32. If yes, provide details:

## NOTIFICATIONS

33. In accordance with the JBLM Integrated Contingency Plan (section 1.3), the following notifications have been made (*check all that apply*)

☐ PW Chain of Command

☐ Watch Office/FOD (967-0015)

☐ WWTP (967-4753) [sanitary impact]

☐ Water Program (966-1768/1795) [storm impact]

34. If spill crosses fenceline or there is a navigable water impact, indicate which of the following notifications have been made (*indicate all that apply and include name of person report was made to, time, contact phone and a control number from the agency notified*)

☐ NRC (800-424-8802):

☐ SERC (800-258-5990):

☐ WDOE (360-407-6300):

☐ EPA (206-553-1200 (duty hours) / 1263 (non-duty hours)):

35. Additional Information:

36. SRCC ☐ Yes ☐ No

36. Management Review/Comments:

*Submit completed form to your Environmental Protection Specialist or Environmental Operations at Building 1210 (967-4786). Organizations should retain a copy for their records.*